

NO. 30-39 / 2008- USOF / Meeting / D-721
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Ministry of communications & IT
Department of Telecommunications
(USOF) ,Room No -1115
20- Ashoka Road, Sanchar Bhawan
New Delhi-110117

Dated 15 -07-2009


To
All Pr.CCAs/CCAs
Telecom Circles.

Sub: Minutes of Review Meeting with IPs /USPs of Mobile Phase -I
Change of Periodicity of Review Meeting from Monthly to
quarterly.

Sir/Madam,

I am to invite your kind attention to this office letter No. 30-39/2008-USOF/CCA Meeting/August -08/D 1238-1259 dated 19/22-09-2008 regarding submission of Minutes of Monthly review Meeting held with the IPs & USPs of Mobile Phase-I and to convey the decision of the competent authority that henceforth instead of monthly review meeting conducted by CCAs, **quarterly review** meeting may be held. However, if there is an urgent matter that has been raised by IPs/USPs, the CCA may hold a meeting in between the quarterly meetings and send the minutes to H.Q for necessary action.

The **First Quarterly** Review Meeting shall be held for the Quarter Ending 30-09-2009 and minutes thereof shall fall due for submission to USOF HQ on 10th of October, 2009.


(Dipankar Mahto)
Dy. Administrator-F